

# BROOKINGS COUNTY COMMISSION MEETING

Tuesday, November 16, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 16, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Vickie Buseeth, Janet Willmott, Joyce Dragseth, Martin Stanwick, John Andrews, and Brian Eclov.

## CALL TO ORDER

Chairperson Santema called the meeting to order.

## CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the November 16, 2004 Commission Meeting, and the minutes from the November 9, 2004 Commission Meeting. Welfare Matters: Case # 04-070A for rent was denied; Case # 04-133 for utilities was approved; Case # 04-134 for rent was approved; Case # 04-122A for pharmacy was approved.

## ROUTINE BUSINESS

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of October 2004, \$3,527.93 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of October 2004 in the amount of \$17,974.00.

Be it noted, the Auditor's Account with the Treasurer for the month of October 2004 is as follows:

October 2004	
Total amount of deposits in banks.....	\$10,550,999.39
Total amount of actual cash: Currency.....	10,452.00
Coins.....	83.26
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	518,423.99
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	50.00
Insufficient checks.....	90.00
T O T A L .....	<u>\$11,080,098.64</u>

Auditor, Janet Willmott and Director of Equalization, Joyce Dragseth met with the board to discuss correspondence from the SD Department of Revenue and Regulation Property and Special Taxes Division regarding Discretionary Formula for the Northwestern Corporation and Nekota Resources, Inc.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Personnel Matters, the Festival of Lights events, and a request to close offices the day after Thanksgiving.

Zoning & Drainage Director, Robert Hill met with the board to discuss and to present the following plats for approval.

Motion by Falken, seconded by Klavetter, to approve for recording purposes Resolution 04-51. A Resolution for the plat of Lots 1, 2, and 3 of Gannon First Addition in the East 122 Feet of the NE1/4 of the NE ¼ of Section 29, and in part of Bortnem North Shore Cove located in the NE ¼ of Section 29, all in 109-50 in the County of Brookings, South Dakota. Role Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye." Santema "Aye," Motion passes

Motion by Klavetter, seconded by Falken, to approve for recording purposes Resolution 04-52. A Resolution for the plat of Antonsen Addition in the SW ¼ of Section 13 in 110-51 in the County of Brookings, South Dakota. Role Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye." Larson "Aye," Santema "Aye," Motion passes

Motion by Negstad, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$1,637.50; Reason: Program funding for PDM Annex; Receipt # 89617; Line #22600X4221222. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

### **REGULAR BUSINESS**

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss the 1921 Building and the advertisement, Youth in Government Day, Flu Shots at Community Health, Performance Reviews, moving of the County Commission Meeting Room, Correspondence from Pennington County, and an invite to 'What Future Brookings.'

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the Planning and Zoning meeting, the Sioux Valley District meeting, and the CERT Recognition Program.

Commissioner Falken reported on the E911 meeting, the Sioux Valley District meeting, and an upcoming Workers Compensation meeting.

Commissioner Negstad reported on the Sioux Valley District meeting, ECMH Joint meeting, and the CERT Recognition Program.

Commissioner Santema reported on the E911 meeting, the Sioux Valley District meeting, ECMH Board meeting, and the CERT Recognition Program.

Be it noted, the board discussed the Safety Commission, Safety Plans, and getting guidance from the Attorney General on the Discretionary Formula.

### **EXECUTIVE SESSION**

Motion by Negstad, seconded by Falken, to go into executive session at 9:48am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 9:59am. Reason - Legal/Personnel Matters. No action at this time.

### **ADJOURNMENT**

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, November 23, 2004. Be it noted, the Brookings County Board of County Commissioners' meeting room will be moving to the 1921 Building, located at 601 4<sup>th</sup> Street, Brookings, SD. The first meeting in this location will be Tuesday, November 23, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office